

**CYSA TEAM APPLICATION FOR A CYSA SANCTIONED TOURNAMENT**

In order to be considered timely, applications must be received by tournament no later than eight (8) weeks prior to tournament start date. Official withdrawal must be by written request sent, no later than 14 days prior to the tournament start date. It is the team's responsibility to know the tournament's refund policies prior to applying. Tournaments are required to provide tournament rules & policies to any team upon request. Tournaments cancelled due to weather or any other unforeseeable act may retain a portion of or all of the team's entry fee subject to approval of the CYSA Tournament Chairman in accordance with CYSA policies.

Tournament Name \_\_\_\_\_ Tournament # \_\_\_\_\_ Tournament Date \_\_\_\_\_  
 Team Name \_\_\_\_\_ District # \_\_\_\_\_  
 League of Players' Registration \_\_\_\_\_ Playing League \_\_\_\_\_  
 Team Contact Person \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Address \_\_\_\_\_ City / State / Zip Code \_\_\_\_\_  
 Cell Phone (\_\_\_\_) \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

**ROSTER INFORMATION**

Coach \_\_\_\_\_ Asst. Coach \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_  
 E-mail \_\_\_\_\_ E-mail \_\_\_\_\_

**PLAYER NAME** **BIRTHDATE (MM/DD/YY)**

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____

List the Organization or State Assn that issued the credentials that will be used by the team in this tournament (CYSA, other US Youth Soccer State Assn, AYSO, US Club)  
 \_\_\_\_\_

**CIRCLE SELECTIONS:**

**GENDER:**            M            F  
**DIVISION:**        1    3    4    5  
**AGE GROUP:**      U10    U11  
    U12    U13  
    U14    U15  
    U16    U17  
    U18    U19

**TEAM STANDINGS:**

**LEAGUE:**  
**WINS:** \_\_\_\_\_  
**LOSSES:** \_\_\_\_\_  
**TIES:** \_\_\_\_\_  
**TOURNAMENTS:** **WINS:** \_\_\_\_\_  
**LOSSES:** \_\_\_\_\_  
**TIES:** \_\_\_\_\_

**THIS FORM DOES NOT CONSTITUTE AN OFFICIAL TEAM CREDENTIAL**

I have read and acknowledge the procedures listed on the reverse side of this application and I understand my team is fully subject to the jurisdiction of CYSA for all purposes, including but not limited to, rules of play and all disciplinary procedures and rulings, arising out of or relating to the tournament. Team official's signature \_\_\_\_\_

**THIS APPLICATION SHOULD BE SUBMITTED DIRECTLY TO THE TOURNAMENT**

# CYSA TEAM TOURNAMENT APPLICATION PROCEDURES

## Applying to a CYSA Tournament

1. Tournament application deadlines are eight (8) weeks prior to the tournament weekend. Because some tournaments receive more applications than can be accommodated, each tournament reserves the right to close the tournament to further applications prior to the application deadline. This policy is in place so that rejected teams have the opportunity to apply to other tournaments.
2. All tournament applications must be sent to **THE DIRECTOR OF THE TOURNAMENT TO WHICH THE TEAM IS APPLYING**
3. If any of these requirements are not met, your application may be returned to you without being considered:
  - a. Complete the entire application form
  - b. Sign the application indicating that you have read and understand the CYSA policies listed on the back of the application form.
  - c. All applications must contain complete birth dates (i.e.... 05/02/90, 02/13/95) for each player on the roster.
4. **A TEAM MAY APPLY TO ONLY ONE TOURNAMENT PER WEEKEND WHETHER IT IS A CYSA, OUT OF STATE OR INTERNATIONAL TOURNAMENT. A TEAM MAY APPLY TO ANOTHER TOURNAMENT ON THE SAME WEEKEND ONLY AFTER BEING REJECTED FROM THE TOURNAMENT TO WHICH THEY ORIGINALLY APPLIED OR AFTER WITHDRAWING FROM THE TOURNAMENT TO WHICH THEY ORIGINALLY APPLIED. TEAMS FOUND TO HAVE VIOLATED THIS POLICY WILL FACE SEVERE PENALTIES.**

## Submitting a new CYSA Tournament Application following rejection or withdrawal from a tournament.

1. Acceptance and rejection notices for application received by the tournament before the application deadline will be mailed within seven days of the application deadline date. If you are rejected from a tournament and are reapplying to another one on the same weekend, you must send a copy of the rejection letter along with the second application. Failure to do this will result in a delay in processing of the second application.
2. A team wishing to withdraw from a tournament must do so in writing. The withdrawal request must be sent to the tournament director no later than 14 days prior to the start of the tournament. The withdrawing team must be able to provide written confirmation of their withdrawal request that includes acknowledgement from the tournament director.

## League and Team Responsibilities

1. A team participating in a tournament agrees to abide by all rules, regulations, policies and procedures as set forth by US Youth Soccer, CYSA and the individual tournament. Failure to do so may result in appropriate penalties as specified by those organizations.
2. Each team is required to designate at the time they apply which State Association or Organization they are affiliated with and that has issued the credentials that will be used in the CYSA tournament to which they are applying. The team will have until 7 weeks before the tournament begins to notify the tournament director if their affiliation & credentials has changed. The team must participate using the credentials from that affiliated organization.
3. It is the responsibility of the coach to have the following paperwork available when entering a tournament:
  - a. Copy of official team roster, also known as the "goldenrod" with the District Registrar/District Commissioner official seal.
  - b. US Youth Soccer member passes that have been laminated and that have the District Registrar/District Commissioner official on the back.
4. US Youth Soccer Membership forms with original signature of parent/guardian or player (in the case where the player has reached eighteen years of age), for each player on roster.
5. It is the responsibility of the individual leagues to inform their coaches of the all tournament application and withdrawal procedures.

## Team Penalties and Fines

1. Any team formally accepted into a tournament (when a timely acceptance notice has been sent to the team and the team is included on the LIST OF TEAMS ACCEPTED which is on file with DTC and CYSA) shall be penalized for the following offenses:

### LATE WITHDRAWAL

An accepted team withdraws from a tournament within 14 days of the tournament starting date without tournament approval. Tournament officials must show proper notification of the team's acceptance.

### FORFEITURE

An accepted team fails to take the field and start the match with the required minimum number of players in any game of the tournament. The referee must document the failure of a team to do so with an official game card. A copy of the game card must be submitted along with the infraction report form.

### MULTIPLE APPLICATIONS

A team applies to more than one tournament (CYSA or out of state) on the same tournament weekend. Infractions must be confirmed by the Tournament Director, the respective District Tournament Coordinator or the CYSA office.

### FALSIFIED OR ILLEGAL CREDENTIALS

A team is excluded from play due to the use of false credentials or illegal players(s)

### ALLOWING AN UNCREDENTIALLED OR IMPROPERLY CREDENTIALLED PLAYER TO PARTICIPATE

A coach or team official allows a player who is improperly credentialed to the team to participate in any tournament game

2. Assessment and collection of team fines will be administered by the tournament director and hosting league with notification being made to the offending team, the offending team's league, the offending team's District Commissioner and the CYSA Tournament Committee Chairman.